

Presentation 2

**Organize an educational
tour for a group of school
children!**

What do you have to do?

- 1) Select a place to travel to
Give reasons why you have chosen this place
Tell us where is this place
Share interesting facts about this place
What age group are the children and why are you taking them there?
- 2) Transport/ Travel details
How will you travel with the children?
Why did you choose that mode of transport?
Details about the trip
- 3) Transport at the destination
How will the children move from one place to the next at the holiday place? Where are you going to take them?



- **4) Accommodation**

Where will the children stay?

What does the accommodation include and offer?

Where will they get their meals?

Who will take care of them?

- **5) Itinerary**

What else will they do and see?

- **6) Information you will tell the parents before you leave: You will have a dialogue: You must have a conversation about this holiday trip for the children. The teacher must inform the parents and the children about the trip. They have many questions and you must answer them.**



Travel destination

- **Explain to them where this place is on a map**
- **What can they expect in terms of weather, geography, people, food, etc.**
- **Reason: why are you taking them there?**

What do they like doing and seeing?

- **Facts about this place**

Places to see

History

Activities to do

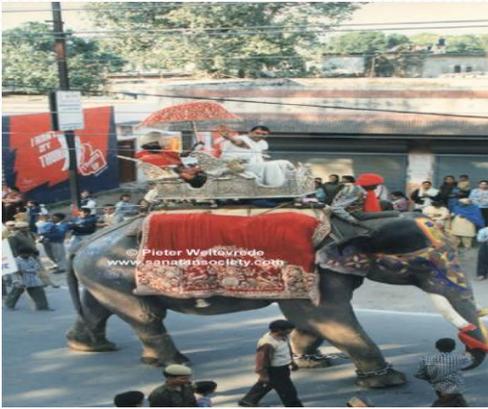
Accommodation

- Where are they going to stay?
- What does the place offer them?
- What will be in the area of the accommodation?



Transportation abroad

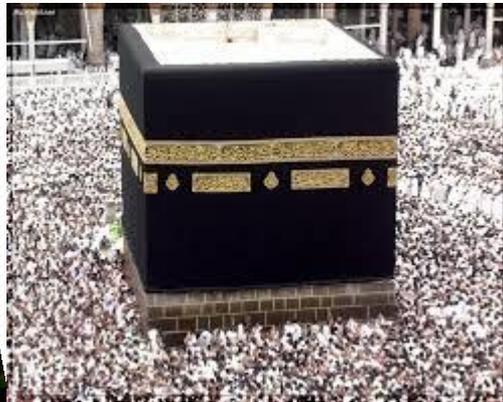
- What have you arranged for them?



- Maps of the place
- Rules and guidelines using the road or subway or transportation- how will you keep them safe?

What to do?

- What activities can they do where they are going to?
- Places they can visit
- Parks, museums, tourist sites, etc.
- A planned itinerary



| Criteria | | | | |
|--------------------------------------|--|--|--|--|
| | 4 | 3 | 2 | 1 |
| Organization | Information presented in organized way; well-prepared and easy to follow | Information presented in organized way; needed more preparation | Information not organized well enough; limited preparation | Information disorganized; not pre-planned or prepared |
| Eye contact and Body Language | All group members addressed the audience, direct eye contact, no reading, positive body language | One member did not use consistent eye contact and positive body language | Two group members did not use direct eye contact with audience and one or two displayed negative body language | All group members used no eye contact and poor body language |
| Content and Details | Vacation package complete with details and extra information | Vacation package complete with no extra details and information | Left out one important detail about vacation package and no extra information | More than one important detail left out and no extra information |
| | | | | |

| | 4 | 3 | 2 | 1 |
|--------------------------------|---|--|---|--|
| Delivery and Visual Aid | All group members speak clearly, correct grammar and handled visual aid to support presentation | One group member not clear with one or two grammar mistakes, visual aid did not fully support presentation | Two or more members not clear, difficult to understand and visual aid not supporting presentation | All group members unclear and difficult to understand, many grammar mistakes and visual aid not supportive of delivery |
| Collaboration | All group members participated well; assisted each other; follow-up clear and fast | One group member not participating; each member does her own part; no logical flow in presentation | Each member presents her part, showing little interest in others; no unity in presentation | No unity and coherency; one student seems to take over; no group work |
| | | | | TOTAL |

Group work

- Ten rules to make sure it is successful
- 1. Get the attention of the audience.
- 2. Introduce the team.
Explain each person's role.
- 3. Write transitions from one speaker to the next. “Next, Sarah will discuss the accommodation of this tour.” Followed by a quick, “Thanks, Maryam.”
- 4. Move. Speaker visible to audience
- 5. Utilize visual aids well. Look at the audience while presenting, not the visual aid.

- 6. Share the work with visual aids to a current non-speaker.
- 7. Build in strategic pauses. Slow it down. Pause. Don't try to fill every moment with sound.
- 8. Pay attention to each other. Watch the speaker, respond non-verbally to the speaker.
- 9. Conclude the speech. The speech should be tied together at the end with key repetition of ideas and closing remarks. This is your chance to make the speech a cohesive one.
- 10. Practice. Rehearse and practice – alone and as a group - at least three times. Predict the moves of your co-presenters and know when it your turn.
- ENJOY!!